

TRANSFER CREDIT APPLICATION

Prior to completing the transfer credit application form, please check our Course Catalogue 2020-2021, where you will find more details on the transfer credit rules and regulations, transfer credit fees, as well as our course descriptions and major requirements. In order to request a digital copy of the course catalogue, please fill in the Contact form on the page of your Bachelor programme of choice and mention this in the 'Your question' section.

- Transfer admission rules and regulations: Page 11
- Transfer credit fees per ECTS credit transferred: Page 11
- Academic requirements and a description of the ECTS credit system: Pages 20-22
- Major requirements for Global Business and Entrepreneurship: Page 22-24
- Major requirements for Global Communication: Pages 24-26
- Major requirements for International Affairs: Pages 26-28
- Major requirements for International and European Law: Pages 28-30
- Course descriptions: Pages 34 to 64

Please fill out the transfer credit application form and indicate in the table below the equivalent BSoG course which the transferred course should replace. Upon receipt of your completed transfer credit application form (as well as your official university/college transcripts and detailed course syllabi), members of the Brussels School of Governance's academic staff will decide upon transfer credits.

*A **course syllabus** is a short document, to be distributed at the first class meeting, containing the following information: the aims and content of the course, the textbook(s) and other reading materials, the progress of the course week per week, the way in which it will be assessed, the dates at which written work is due and when the mid-term and final examinations will be held, and contact information and office hours for the instructor.*

<!> An administrative fee of **40€ per ECTS credit transferred** will be charged and added to your first semester tuition invoice.

TRANSFER CREDIT APPLICATION FORM

Student Last Name: _____ Student First Name: _____

Intended Semester of Entry: Fall (year) _____ Spring (year) _____

Intended Major (*please select one*): Global Business and Entrepreneurship / Global Communication / International and European Law / International Affairs

Institution name: _____ Language of instruction: _____

Please use **one** application form per University or College previously attended.

Current University Original Course code	Current University Original course title	Current University Original hours /credits	Current University Grade earned	Course Syllabus supplied (Yes or No)	Equivalent course at the Brussels School of Governance

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